

**TITLE** Seasonal Employee  
**AGENCY** Catholic Cemeteries  
*Positions available in Joliet, Kankakee and Wheaton*  
**SUPERVISOR** Location Foreman

### **JOB SUMMARY**

The Catholic Cemeteries of the Diocese of Joliet has Seasonal Landscape Laborer-Maintenance positions available for dependable, dedicated, and motivated team members. You'll beautify properties by trimming, pulling weeds, watering, removing trash, edging, pruning, hedging, and blowing leaves and debris using different pieces of landscape equipment. The season begins in March and goes on through mid-November. 40 hours per week. Day Shift.

### **DUTIES & RESPONSIBILITIES**

- String-trim around cemetery memorials, markers, monuments, fence lines, curb lines, tress, etc.
- Mow cemetery grounds.
- Plant, maintain and water flower beds.
- Pull weeds, trim bushes and prune trees.
- Assist with the placement and removal of seasonal grave decorations.
- Other work as assigned by the working foreman.

### **MINIMUM QUALIFICATIONS**

- Must be of 18 years of age.
- High School Diploma, be able to follow verbal and written instructions.
- Use various hand tools, stand and walk for extended periods of time, lift on occasion 50 pounds and work outside in summer temperatures.
- Valid Illinois Driver's license.

### **SELECTION**

Candidate screening process will consist of an application review, employability assessment, interview, reference check, and other verifications. **Chosen candidates will be subject to a background and criminal history investigation, and drug screen prior to being hired.**

Ninety-day (90) probationary period. Union membership required. Must support the mission, philosophy, objectives and policies of the Roman Catholic Church and the Diocese of Joliet.

We plan to fill positions as early as March 15th. Positions are open until filled. To apply, complete and submit application to:

Catholic Cemeteries Diocese of Joliet  
Attention: Eric Holloway  
200 W. Romeo Rd.  
Romeoville, IL. 60446  
[eholloway@dioceseofjoliet.org](mailto:eholloway@dioceseofjoliet.org)  
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