

Director of Religious Education K-6
St. Isidore Catholic Church, Bloomingdale, IL

Full Time, Benefitted

The Director of Religious Education guides the faith formation of the young people of the parish. He/She resources, designs, implements, and evaluates formation experiences and curriculum in collaboration with the Pastor, Director of Administration, Pastoral Staff, and Religious Education Board of the parish. The Director administers the parish religious education program on a day-to-day basis and in long-term strategic planning. This ministerial position requires a practicing Catholic in good standing, who must know, profess, and act consistently in accordance with the doctrinal and moral teachings of the Catholic Church, along with the mission, philosophy, objectives, and policies of the Diocese of Joliet. Education Requirement - A bachelor's degree in Theology/Religious Education or a related educational field and/or a certificate in ministry or theology from a Catholic institution of higher learning. Must have minimum of 3-5 years of experience in Faith Formation.

Responsibilities:

- Prepare Curriculum Scope and Sequence for all grades kindergarten to 6th grade;
- Process registrations for incoming religious education families;
- Recruit and train catechists and volunteer ministers;
- Facilitate sacramental preparation for First Reconciliation and First Eucharist and plan said sacramental celebrations in collaboration with the Liturgy Coordinator, Music Director, and School Principal;
- Facilitate meetings with parents/guardians to ensure clear communications;
- Work with Finance Coordinator to prepare a fiscally responsible annual budget to present to the Pastor, Parish Council, and Finance Council; and
- Other duties as required.

To apply for this position, please send cover letter and resume to Dan Tobin at dtobin@stisidoreparish.org.