

Job Title: Custodian  
Parish: St. Mary Immaculate Parish, Plainfield, IL  
Reports to: Lead Custodian  
Position: Part-Time, Non-Exempt, Unbenefited  
Saturday & Sunday 2:30 p.m. – 10:30 p.m.

### Job Summary

St. Mary Immaculate Parish is seeking to hire a part-time Custodian to maintain the cleanliness and function of the parish campus, during the late afternoon and evening on the weekend.

### Job Responsibilities

Tasks include but are not limited to:

- Clean bathrooms, floors/carpets and dispose of garbage and recycling.
- Set up and take down tables, chairs and other items needed for events and meetings.
- Clean up rooms following meetings and events.
- Assist with repairing/replacing items throughout campus, as needed.

### Other Duties

- Other duties as assigned.

### Education & Qualifications

- High School diploma or equivalent required.
- Previous Custodian experience is preferred.
- Must be able to lift up to 50 pounds.
- Must support the mission, philosophy, objectives and policies of St. Mary Immaculate Parish, the Catholic Church and the Diocese of Joliet.

### Preferred Skills

- Well organized with attention to detail.

### Hourly Rate

Hourly range is \$17.00 - \$18.00 per hour depending on experience.

### Benefits

- Paid personal leave days

### Work Schedule

- Part-Time, Non-Exempt, Unbenefited
- Saturday and Sunday, 2:30 p.m. – 10:30 p.m.

Interested candidates should send their resume to Laura Van Ham at <a href="mailto:lvvanham@smip.org">lvvanham@smip.org</a> . Please reference Part-time Custodian in the subject line of email.
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