

## Coordinator of Youth and Young Adult Ministry *Viatorian Community, Province of Chicago*



### Rationale

The Viatorian Community is committed to walking with young people and striving to form them into disciples. Viatorian youth and campus ministers across the province, including Viatorian associates and professed Viatorians, came to the leadership to request the establishment of a province-wide coordinator to help organize and propel forward youth and young adult ministries. The Provincial Council has approved this new, full-time position, and we are now seeking qualified candidates.

### Responsibilities

- Traveling regularly to each of our regions to build and maintain relationships with Viatorian youth and young adult ministry leaders and the youth with whom they minister, with a focus on learning their needs and interests
- Supporting and resourcing Viatorian youth and young adult ministry leaders at sites where Viatorians minister, especially by researching trends, learning best practices in youth and young adult ministry, and actively staying up to date with professional development in ministry, and then sharing findings with our ministry leaders through effective communication
- Building ongoing relationships with church institutions focused on youth or young adult ministry (i.e. NFCYM) to understand best practices for outreach to these age groups
- Creating regional and province-wide Viatorian youth and young adult events and programming (including hybrid or virtual avenues) with a particular focus on Viatorian leadership development, in collaboration with adult leaders in the regions
- Coordinating Viatorian provincially organized and sponsored delegations to participate in regional, national and international Catholic youth events, such as NCYC, LA Youth Day, and more
- Building ongoing relationships with young adults involved in Viatorian ministry, especially with young adults in college and beyond, especially those who have served as leaders in Viatorian programs
- Collaborating with provincial office for special events, particularly on preparations, coordination, and direction of the annual Viatorian Youth Congress
- Collaborating with the Viatorian Vocation Ministry office
- Developing an effective way to track tasks, program progress, and time allocations for reporting processes with supervisor

## Job Qualifications

- Experience in Catholic youth or young adult ministry
- Master's level degree in theology, ministry, peace and justice, or another relevant discipline
- Preferred: prior familiarity with and enthusiasm for the Viatorian charism
- Academic training in Catholic youth and/or young adult ministry, or the willingness to complete training at a theological institution (such as a certificate via EQSaints)
- Ability to travel regularly and productively work remotely

## Reporting

The coordinator will be supervised by a person or people to be appointed by the Provincial Council by time of hire. The coordinator will have an initial evaluation by his or her supervisor(s) after six months of work, with a regular interval of evaluations to follow that can be decided together by the coordinator and supervisor(s).

## Compensation

Given the salary level at similar positions, the target starting salary is \$60,000/year with benefits, but the offer will depend on experience and credentials.

## Location and Hours

This is a full-time position, 40 hours per week.

The position will be based from the Viatorian Province Center in Arlington Heights, Illinois, where the coordinator will have an office and spend the majority of the time.

Given the need for extensive travel from this job's home office in Arlington Heights, Illinois, this person will have significant flexibility to work flexible hours, visit various Viatorian institutions and ministry trip sites, complete portions of their on-the-clock time as part of these travels, etc. This role will often involve unusual hours, which may include nights, weekends, or overnight stays.

## Application

Interested applicants need to prepare a resume and a cover letter. Within your cover letter, include a written reflection on how you would approach the first few months in this position. Submit your materials to the Search Committee by email, preferably as PDFs, to the Viatorian Vocation Ministry office: [vocations@viatorians.com](mailto:vocations@viatorians.com).

Applications will be accepted until the job is filled. Interviews will be planned with candidates on a rolling basis. Preferred start date will be July 1, but this will be determined after hiring.

## About the Viatorians

The Viatorian Community is professed brothers and priests (often known as the Clerics of St. Viator) together with lay women and men associates. We were founded in France in the early 19th century by Venerable Louis Querbes, and we currently serve in 12 countries around the world. Historically, our ministries focus on young people and people who society accounts of little importance; often, this has meant leadership and ministry in Catholic parishes and schools, but it also includes many social justice ministries. To learn more, visit [Viatorians.com](http://Viatorians.com), listen to our podcast *Viatorian Voices: Conversations on the Way* on [Apple](#) or [Spotify](#), or follow our social media @ViatorianUSA on [Instagram](#), [Facebook](#), [YouTube](#), and [Twitter](#).